

Cofton Hackett Parish Council

Minutes of the Meeting of the Parish Council and AGM held on Monday 22nd May 2017

PRESENT:

Councillors:

Cllr Mr R Deeming (Chair)
 Cllr Mrs J Fay (Vice Chair)
 Cllr Mrs J Webb
 Cllr Mr R Westbury
 Cllr Mr K Duncan
 Cllr Ms C Fryer
 Cllr Ms W Birch

Apologies:

None

Clerk to the Parish Council:

Andrew Billau (AB)

Agenda Item	Discussion and Decisions	Action
065/17	<p>Election of Chair, Cofton Hackett Parish Council</p> <p>Cllr Duncan proposed that Cllr Deeming be re-elected as Chair of Cofton Hackett Parish Council, this was seconded by Cllr Webb with all in favour. Cllr Deeming was therefore re-elected as Chair and took his place at the table.</p> <p>Cllr Duncan proposed that status quo be maintained as regards Chairs of Committees and that Cllr Fryer be elected as Vice-Chair of planning, all were in favour.</p>	
066/17	<p>Apologies</p> <p>There were no apologies, all Councillors were in attendance.</p>	
067/17	<p>Declaration of Interests</p> <p>Register of Interests:</p> <ul style="list-style-type: none"> • Councillors are reminded of the need to update their register of interests. • To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. • To declare any Other Disclosable Interests in items on the agenda and their nature. • Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. • To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting. • Interests were recorded in the Register 	
068/17	<p>Dispensations</p> <p>There were no applications for dispensations received.</p>	

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069/17	<p>Public Forum</p> <p>There was one member of the public in attendance, there were no questions from the public.</p>	
<p>070/17</p> <p>070.1/17</p> <p>070.2/17</p> <p>070.3/17</p> <p>070.4/17</p> <p>070.5/17</p> <p>070.6/17</p>	<p>Reports from Outside Bodies / County Councillor</p> <p>Cllr McDonald, County Councillor, was in attendance and noted that the new cabinet would not be announced until the following Thursday. He asked if there were any questions.</p> <p>Cllr Fay asked about the work being carried out by Virgin, Cllr McDonald indicated that the contractors on this job can dig up any road, lay cables and position cabinets where they choose, within reason.</p> <p>Cllr Fay asked of there was an actual date for the closure of Groveley Lane in June, Cllr McDonald said that there was no date yet and Ringway can change the planned date to suit their priorities.</p> <p>Cllr Webb asked about the crossing from Ten Ashes Lane which is directly opposite a lamp post and can cause issues for blind people, Cllr McDonald said he would ask about that. He also said he would ask about painting of the new lamp posts installed on Groveley Lane.</p> <p>Councillors spoke about the traffic calming scheme in Groveley Lane and expressed concerns that it is not working properly. Cllr McDonald said that the scheme is the envy of Worcestershire and other Councils wished to follow. The white lines still need to be painted and the scheme completed, this is due in June.</p> <p>The Clerk asked about broken and unlit lamp posts in Barnt Green Road and referred to an email which Cllr McDonald said he had not received, the Clerk agreed to resend the email.</p> <p>Cllr McDonald and Parish Councillors discussed the leaning lamp post outside 54 Ashmead Drive with Cllr McDonald claiming it was dangerous and should have been removed, Cllr Deeming and Cllr Fay reiterated that this was being dealt with on the following Thursday and asked that the situation be left with the Parish Council to deal with.</p>	Clerk
071/17	<p>Co-option of Parish Councillor</p> <p>The Clerk reported that there had been an application to become a Parish Councillor and circulated a justification document for reference. Clerk to invite the applicant to the next meeting.</p>	Clerk
072/17	<p>Previous Minutes</p> <p>The minutes of the Meeting of the Council dated 10th April 2017 were agreed as a correct record, proposed by Cllr Westbury seconded by Cllr Duncan with all in favour.</p>	
073/17	<p>Chairman's Report</p> <p>Cllr Deeming spoke about the recent planning meeting, the East Works Development application and the allocation of £300,000 worth of 106 development monies to Lickey Hills which he is objecting against. This will be considered again at the next planning meeting and if not decided could result in non-determination.</p> <p>Councillors discussed 106 monies and the 'three tests' criteria Clerk to obtain definition of these from BDC.</p>	Clerk
074/17	<p>Community Services</p> <p>Cllr Birch reported that the potential alternative caterer for the Xmas party event had not</p>	

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	yet responded with a quote. Cllr Birch to pursue.	Cllr Birch
075/17 075.1/17 075.2/17 075.3/17	Communications Cllr Westbury reported that the new facebook page continued to be well used. Councillors asked for instructions on how to use the site, Cllr Fryer suggested entering 'Cofton Hackett Community' in the facebook search box. Cllr Westbury reported that the Summer Newsletter will be produced in early June asked all Councillors for their contributions by the following week please. The Neighbourhood Plan public meeting is to be held on June 24 th , Cllr Webb warned that the Village Hall was already booked for that day, it was agreed to move the Cofton Hackett event to the morning when the hall is available.	All
076/17 076.1/17 077.2/17 077.3/17 077.4/17 077.5.2/17	Highways and Bridges Cllr Fay reported that there is no news on a replacement lengthsman, the vacancy has been advertised in the CALC newsletter. The planter near the Chinese restaurant has been knocked over, Cllr Fay to investigate to see if it can be put back into place. If it is too badly damaged Clerk to investigate an insurance claim. Cllr Deeming reported that there were funds available for more planters and benches. Councillors discussed the drainage into the allotments, Cllrs Duncan and Birch to meet to investigate. Cllr Fay reported that the leaning lamp post at 54 Ashmead Drive is due for replacement on Thursday 25 th May. Clerk to order replacement for Post 70 on Groveley Lane.	Cllr Fay / Clerk Cllr Duncan / Birch Clerk
078/17 078.1/17 078.2/17 078.3/17 078.4/17 078.5/17	Environment The Clerk reported that West Mercia Police had mad an application to adopt the telephone kiosk in Groveley Lane, but was not sure why, Councillors were also unsure why this should be, Clerk to investigate. Cllr Deeming quoted from a newspaper article which said that there had been some failures in defibrillators around the country. The Clerk reported that the Council's Tesco Bags of Grant application was now posted in local Tesco stores for public vote, Clerk to advise when outcome received. The Clerk reported he had still not received a response from BDC regarding the location of the bins which are being charged for, he reported he has spoken to BDC Finance and informed them he will withhold payment until a satisfactory response has been received. Cllr Westbury reported that he and Cllr Birch are meeting a supplier to look at the Myhill Field Play Area equipment. Three quotes will be obtained before bringing back to the working party. The Clerk reported that Paul Yates, tree surgeon, has been asked to inspect the Chestnut Tree at the Stocken but had still not reported back. Councillors advised to try a different	Clerk

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	tree surgeon and suggested Hopwood Garden Services. Clerk to progress.	Clerk																																				
079/17 079.1/17 079.2/17 079.3/17	Planning Cllr Duncan reported that application 17/0316 had been received for car park surfacing at the new show home, Councillors had no objection to this application. Application 17/0252 for decking at the rear of 68 Ashmead Drive has been received, Councillors expressed surprise that permission is needed for this but had no objection to the application. Cllr Duncan reported that application 17/0397 for a rear conservatory 4 Cofton Church Lane had been received, Councillors had no objection to this application.																																					
080/17 081.1/17 081.2/17	Finance and General Purposes The Clerk reported he had submitted the Council's VAT reclaim, for a sum of £2,354 and was awaiting the payment. A list of bills for payment was circulated and agreed: <table border="1" data-bbox="300 987 1305 1503"> <thead> <tr> <th>Supplier</th> <th>Services</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Worcestershire CALC</td> <td>Membership Fees</td> <td>£948.86</td> </tr> <tr> <td>Npower</td> <td>Electricity Supply 2016/17</td> <td>£3,656.11</td> </tr> <tr> <td>Proper Agency</td> <td>Website March 2017</td> <td>£30.00</td> </tr> <tr> <td>Cofton Collections</td> <td>Parish Assembly Flyer</td> <td>£24.00</td> </tr> <tr> <td>GR Mowing</td> <td>Grass Cutting</td> <td>£132.00</td> </tr> <tr> <td>Cofton Spark</td> <td>Street Lighting</td> <td>£83.60</td> </tr> <tr> <td>Campaign to Protect Rural England</td> <td>Subscription</td> <td>£36.00</td> </tr> <tr> <td>Jennifer Webb</td> <td>Mobile Phone</td> <td>£86.05</td> </tr> <tr> <td>Andrew Billau (Clerk)</td> <td>Salary April / May (by SO)</td> <td>£417.41</td> </tr> <tr> <td>HMRC</td> <td>Tax Payment April / May</td> <td>£104.35</td> </tr> <tr> <td>Andrew Billau (Clerk)</td> <td>Expenses April / May</td> <td>£44.90</td> </tr> </tbody> </table>	Supplier	Services	Amount	Worcestershire CALC	Membership Fees	£948.86	Npower	Electricity Supply 2016/17	£3,656.11	Proper Agency	Website March 2017	£30.00	Cofton Collections	Parish Assembly Flyer	£24.00	GR Mowing	Grass Cutting	£132.00	Cofton Spark	Street Lighting	£83.60	Campaign to Protect Rural England	Subscription	£36.00	Jennifer Webb	Mobile Phone	£86.05	Andrew Billau (Clerk)	Salary April / May (by SO)	£417.41	HMRC	Tax Payment April / May	£104.35	Andrew Billau (Clerk)	Expenses April / May	£44.90	
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081/17 081.1/17 081.2/17	Correspondence Received The Clerk reported that the New Homes Bonus Grant applications are open again, Councillors asked that applications be made for equipment for the new Village Hall, Clerk to progress. Cllr Birch requested that she be allowed to attend the 2 CALC training courses, this was agreed, Clerk to make booking.	Clerk Clerk																																				
082/17	Date of Next Meeting At the request of the Clerk, the next Parish Council meeting was revised and agreed as Monday 26th June at 7.30pm . The Clerk thanked Councillors for their flexibility.																																					

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	The meeting ended at 9.30pm	