

Cofton Hackett Parish Council

Minutes of the Meeting of the Parish Council held on Monday 20th June 2016

PRESENT:

Councillors:

CLlr Mrs J Webb
CLlr Mr R Westbury
CLlr Mr K Duncan
CLlr Mr J McQuaid

Clerk to the Parish Council:

Andrew Billau (AB)

Apologies:

CLlr Mr R Deeming (Chair)
CLlr Mrs J Fay (Vice Chair)

Agenda Item	Discussion and Decisions	Action
041/16	<p>Apologies</p> <p>Apologies were received from CLlr Deeming and CLlr Fay and were accepted.</p> <p>In the absence of both the Chair and Vice-Chair of the council, CLlr Duncan chaired the meeting.</p>	
042/16	<p>Declaration of Interests</p> <p>Register of Interests:</p> <ul style="list-style-type: none">• Councillors are reminded of the need to update their register of interests.• To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.• To declare any Other Disclosable Interests in items on the agenda and their nature.• Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.• To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.• Interests were recorded in the Register	
043/16	<p>Dispensations</p> <p>There were no applications for dispensations received.</p>	
044/16	<p>Public Forum</p> <p>There were no members of the public in attendance.</p>	

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045/16	<p>Reports</p> <p>There were no reports from Outside Bodies or the County Councillor to consider.</p>	
046/16	<p>Previous Minutes</p> <p>Councillors noted that the Council Committees should be re-elected but proposed a status quo, all were in favour. The minutes of the Meeting of the Council dated 16th May 2016 were agreed as a correct record, proposed by Cllr Duncan and seconded by Cllr Webb with all in favour.</p>	
047/16	<p>Chairman's Report</p> <p>Carried forward to next meeting.</p>	
048/16	<p>Community Services</p> <p>There was nothing to report.</p>	
<p>049/16</p> <p>049.1/16</p> <p>049.2/16</p> <p>049.3/16</p>	<p>Communications</p> <p>Cllr Westbury reported that the newsletter is to be revised into an A5 booklet format similar to that of neighbouring parishes. The Clerk will collate input and prepare the booklet for printing. Cllr Westbury requested items for the newsletter by the end of June and asked that items be more succinct than previously. Councillors discussed possible items for the newsletter to maybe include contacts for local services.</p> <p>Cllr Westbury reported that the Parish Council website needs to be brought up to date which the Clerk will address as soon as time allows. Cllr Westbury to forward to the Clerk photographs of Councillors to be included on the website.</p> <p>The Clerk enquired on the possibility of replacing the small noticeboards near the Post Office with a single larger one. Cllr Webb reported that a larger noticeboard had been made, funded by the Village Hall, which was due to be installed. Councillors agreed that the Parish Council should fund the new noticeboard and asked that Cllr Webb check the cost with a view to raising an invoice on the Parish Council.</p>	<p>All</p> <p>Cllr Webb</p>
<p>050/16</p> <p>050.1/16</p> <p>050.2/16</p> <p>050.3/16</p> <p>050.4/16</p> <p>050.5/16</p>	<p>Highways and Bridges</p> <p>Cllr Fay had provided a written report in her absence, which was read out by the clerk.</p> <p>The lamppost in Oakfield Drive is now working according to the contractor representing Persimmon Homes.</p> <p>Lampposts 6, 7 and 9 in Cofton Church Lane are the ones which are supposed to have had new cabling fitted but we have been unable to find out who did it. Cllr Fay has spoken to Paul from Cofton Spark and he was to investigate, there is no update at this point. Cllr Fay to pursue.</p> <p>Also the lamppost outside no 10, Ten Ashes Lane is not working, Cllr Fay will investigate and report back.</p> <p>The flood on Barnt Green Road has occurred again in the same place as last time, it appears the drain is blocked again and Bromsgrove need to urgently come out and see to it as it is dangerous. Also another flood has appeared a little way further on, opposite Ten Ashes Lane but on the wood side, the drain there looks blocked as well.</p> <p>The grass on Myhill Field is really long and needs urgent attention. Councillors discussed potential contractors for the job, the Clerk will pursue quotes and engage the most appropriate contractor, to include the cutting of grass on the Rose Hill Island.</p>	

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050.6/16 050.7/16	<p>The lengthsman has been busy and has been clearing up the bus laybys on Barnt Green Road and Rose Hill. He has cleaned the small railings in Groveley Lane ready for painting although they may not need painting now they have been cleaned. He has started a programme for cleaning all signs in the area.</p> <p>Mr Harrison from Oakfield Drive called to say that crossing Groveley Lane from the woods in the park was dangerous and that trees needed cutting back. It appears that Mr Harrison carried out this work himself and said he used £20.00 of petrol. Cllr Fay expressed surprise that he had done the work himself, and noted that he had left all the debris on the ground, Cllr Fay has asked the lengthsman to clear up the debris.</p>	
051/16 051.1/16 051.2/16 051.3/16 051.4/16	<p>Environment</p> <p>Cllr Duncan reported that he had received a phone call from the brother of Mr Harrington who previously helped maintain the Old Sewage Works allotment site, he reported that the machinery previously used is no longer in good order, He is willing to continue to help with maintenance but would need financial assistance with new machinery. Councillors agreed the issue needs full council discussion, Clerk to include on the next agenda. Councillors discussed St Modwen's promise that they would provide access to the Old Sewage Works area, Councillors heard that there are several residents on the waiting list for allotments.</p> <p>Cllr Duncan reported that the application for the Tesco Bags of Help Grant had been started by the Clerk, seeking funds for the Myhill Field play area, but had not been completed due to information required that was not immediately available. The clerk reported that the deadline had now passed and that a new application should be considered for next year. Councillors questioned why the Parish Council was considering applying for additional funding given the current healthy bank balance.</p> <p>The Clerk reported that it was unclear who is responsible for the stretch of the Stocken requiring improvement, Clerk to follow up with County Highways and the County Councillor.</p> <p>The Clerk reported that allotment rentals had been collected, a total of £220, with one allotment reallocated to a new tenant. All rentals have been received with the exception of one, despite a second letter and a phone call. The Clerk to send a final request for payment by the end of July.</p>	<p>Clerk</p> <p>Clerk</p>
052/16 052.1/16 052.2/16 052.3/16	<p>Planning</p> <p>Cllr Duncan reported that planning application 16/057 refers to Proposed Lawful Development use at 416 Groveley Lane. Councillors agreed that they had no objection to this application.</p> <p>Cllr Duncan reported that 16/0604 refers to Proposed Lawful Development at 4 Cofton Church Lane. The proposal relates to "a side extension to create a garage". There is no documentation available, Cllr Duncan asked that Councillors give the application consideration during his absence on holiday.</p> <p>Cllr Duncan reported that application 16/0559 at 33 Reservoir Road refers to a large extension to the property. Councillors considered the application and agreed they had no objections to the proposal.</p>	<p>All</p>
053/16 053.1/16	<p>Finance and General Purposes</p> <p>The Clerk presented the completed annual Governance statement for 2015/16. He reported that all uncompleted bank reconciliations following the departure of the previous Clerk had now been completed satisfactorily, these were signed by Cllr Webb. Councillors considered and approved the Annual Governance Statement for submission to</p>	

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053.2/16	<p>the external auditor.</p> <p>It was agreed by all to pay the following bills:</p> <table border="1" data-bbox="288 356 1230 730"> <tr> <td>Bromsgrove District Council</td> <td>Bin Emptying</td> <td>£161.07</td> </tr> <tr> <td>Bromsgrove District Council</td> <td>Bin Emptying</td> <td>£249.15</td> </tr> <tr> <td>Bromsgrove District Council</td> <td>Bench Installation</td> <td>£1,080.00</td> </tr> <tr> <td>Proper Agency</td> <td>Website April</td> <td>£30.00</td> </tr> <tr> <td>Cofton Hackett Village Hall</td> <td>Premises Hire</td> <td>£118.26</td> </tr> <tr> <td>Proper Agency</td> <td>Website May</td> <td>£30.00</td> </tr> <tr> <td>Nigel Williamson</td> <td>Lengthsman Duties</td> <td>£276.00</td> </tr> <tr> <td>Clerk's Salary May / June</td> <td>5 Weeks @ 10 Hours x £8.61</td> <td>£430.50</td> </tr> <tr> <td>Clerk's Expenses</td> <td>Stationery and Mileage</td> <td>£113.00</td> </tr> </table>	Bromsgrove District Council	Bin Emptying	£161.07	Bromsgrove District Council	Bin Emptying	£249.15	Bromsgrove District Council	Bench Installation	£1,080.00	Proper Agency	Website April	£30.00	Cofton Hackett Village Hall	Premises Hire	£118.26	Proper Agency	Website May	£30.00	Nigel Williamson	Lengthsman Duties	£276.00	Clerk's Salary May / June	5 Weeks @ 10 Hours x £8.61	£430.50	Clerk's Expenses	Stationery and Mileage	£113.00	Clerk
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053.3/16	<p>Councillors requested that the Clerk purchase a supply of printer paper for use by Councillors.</p> <p>The meeting ended at 8.55pm.</p>	Clerk																											
040/16	<p>Date of Next Meeting</p> <p>Next Parish Council meeting was agreed as Monday 18th July 2016 at 7.30pm.</p>																												

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