



## Cofton Hackett Parish Council

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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council  
**Monday 18<sup>th</sup> July 2016, at 7:30pm** in Cofton Hackett Village Hall, Barnt Green Road.

**The meeting is open to all members of the public and the press.**

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

### AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** to receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** to approve the minutes of the Parish Council meeting held on 20<sup>th</sup> June 2016 and to sign them as a true record.
7. **Chairman's Report:** Cllr R Deeming to report
8. **Community Services:** Cllr McQuaid to report.
9. **Communications:** Cllr Westbury to report.
  - 9.1. Newsletter
  - 9.2. Website
  - 9.3. Update on Noticeboard, Groveley Lane – Cllr Webb
  - 9.4. Discuss provision of noticeboard in Cofton Fields
10. **Highways and Bridges:** Cllr Fay to report.
  - 10.1. Lengthsman Update
11. **Environment:** Cllr McQuaid to report.
  - 11.1. Tesco Bags of Help Grant
  - 11.2. Update on Stocken Footpath Condition
  - 11.3. Update on Myhill Field Grass Cutting - Clerk
  - 11.4. Update on Allotment Rents Including Non Payments - Clerk
12. **Planning:** Cllr Duncan to report.
  - 12.1. Update on New Village Hall
  - 12.2. Update on Application 16/0604
13. **Finance and General Purposes:** Cllr Webb to report:
  - 13.1. Discuss request for financial assistance for garden machinery, Old Sewage Works site.
  - 13.2. Discuss Request for assistance with maintenance of St Michael's churchyard.

- 13.3. Discuss New Homes Grant Application
  - 13.4. Update on Annual Accounting Statement 2015/16 and internal audit
  - 13.5. Update on VAT Repayment Submission – Clerk
  - 13.6. Payment of Tax to HMRC - Clerk
  - 13.7. **Bills for Payment:** a list of the bills to be paid will be circulated
14. **Date and Time of next Parish Council Meeting:** Monday 19<sup>th</sup> September at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council ..... 11<sup>th</sup> June 2016