



Cofton Hackett Parish Council

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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 16th July 2018, at 7:30pm in Cofton Hackett Village Hall, Barnt Green Road.

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 18th June 2018 and to sign them as a true record.
7. **Chairman's Report: Cllr Westbury to report**
 - 7.1. Councillor Casual Vacancy
8. **Finance and General Purposes: Cllr Slack to report:**
 - 8.1. To consider the move to electronic banking as recommended in recent internal audit.
 - 8.2. To consider reallocation of reserves and consider criteria utilised for making grants.
 - 8.3. To consider a payment of £413 to Arch Media for preparation of Draft Character Appraisal for the Neighbourhood Plan.
 - 8.4. To consider a payment of £36.20 to SIMS Garden Machinery for repair of lawnmower at the allotments.
 - 8.5. **Bills for Payment:** a list of the bills to be paid will be circulated
9. **Community Services:**
 - 9.1. Old Village Hall Refurb Tender Document – Cllr Webb
 - 9.2. Update on Xmas Party Alternatives – Cllrs Fay, Duncan, Pattison
 - 9.3. Update on availability of Smartwater kits – Clerk
 - 9.4. Update on discussions ref defibrillator at Hopwood Vets – Cllr Westbury
10. **Communications: Cllr Fryer to report:**
 - 10.1. To agree format for Cofton Hackett email addresses and cost of £150 to Proper Agency for implementation.

- 11. Highways and Environment:** Cllr Pattison to report.
- 11.1. Report on visit to Old Sewage works allotment site – Cllr Pattison
 - 11.2. Update on bus shelter roof repair– Clerk / Cllr Pattison
 - 11.3. Update on replacement lamp post in Ten Ashes Lane – Clerk
 - 11.4. Update on faulty lamp posts, Oakfield Drive - Clerk
 - 11.5. Update on grass verges remedial work – Cllr Pattison / Cllr Fay
 - 11.6. To discuss progress on request for TPO at the Grove – Clerk
 - 11.7. Update on new signs for Myhill Field play area ref. dog waste - Clerk
 - 11.8. Report on monthly play area inspection – Cllr Pattison

12. Planning: Cllr Duncan to Report

- 12.1. Update on progress or New Village Hall – Cllr Duncan
- 12.2. Update on neighbourhood plan – Cllr Duncan
- 12.3. Update on Lickey Hills Nursing Home plans - Clerk

13. Correspondence Received – Clerk to Report

- 14. Date and Time of next Parish Council Meeting:** Monday 17th September 2018 at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council 11th June 2018