

Cofton Hackett Parish Council

Minutes of the Meeting of the Parish Council held on Monday 16th January 2017

PRESENT:

Councillors:

CLlr Mr R Deeming (Chair)
CLlr Mrs J Fay (Vice Chair)
CLlr Mrs J Webb
CLlr Mr R Westbury
CLlr Mr K Duncan
CLlr Ms W Birch
CLlr Ms Claire Fryer

Clerk to the Parish Council:

Andrew Billau (AB)

Agenda Item	Discussion and Decisions	Action
001/17	Apologies There were no apologies, all Councillors were in attendance.	
002/17	Declaration of Interests Register of Interests: <ul style="list-style-type: none">• Councillors are reminded of the need to update their register of interests.• To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.• To declare any Other Disclosable Interests in items on the agenda and their nature.• Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.• To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.• Interests were recorded in the Register	
003/17	Dispensations There were no applications for dispensations received.	
004/17	Public Forum There was 1 member of the public in attendance, Mr Slack asked about the extension of the footpath closure over the railway, Councillors informed Mr Slack that this had been extended until at least the end of the year and that a new footbridge is proposed.	
005/17	Reports from Outside Bodies / County Councillor There were no outside bodies in attendance.	

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006/17	<p>Previous Minutes</p> <p>Cllr Westbury reported that the 5 planters were now in place, filled with soil and planted with bulbs and border plants. Councillors thanked Shelagh O'Loughlin for her efforts.</p> <p>The minutes of the Meeting of the Council dated 12th December 2016 were agreed as a correct record, proposed by Cllr Westbury seconded by Cllr Birch with all in favour.</p>	
007/17	<p>Chairman's Report</p> <p>Cllr Deeming requested that Cllr Westbury meet with Cllr Birch to discuss the responsibilities of the Environmental role.</p> <p>Cllr Fryer will assist with the Communications role, she also has some financial expertise.</p>	<p>Cllr Westbury/ Cllr Birch</p>
008/17 008.1/17	<p>Community Services</p> <p>Cllrs Duncan and Fay had arranged this year's Xmas Party, they suggested that more than 2 people were needed for this, Cllr Birch offered her assistance. Councillors discussed alternatives to the Xmas Party including a possible summer barbecue or a children's party. Cllr Webb suggested that all age groups should be represented. Councillors were asked to consider ideas for future events.</p>	<p>All</p>
009/17 009.1/17 009.2/17	<p>Communications</p> <p>Cllr Westbury reminded Councillors that items for the February (Winter) newsletter are now required and should be sent to him as soon as possible.</p> <p>The first public drop-in session will go ahead on Tuesday 17th January from 10am – 12 noon. The Clerk will be in attendance, no requests for Councillor appointments had been received so far. Cllrs Fay, Westbury and Deeming will call in at times during the morning.</p>	<p>All</p>
010/17 010.1/17 010.2/17 010.3/17 010.4.17 010.5/17	<p>Highways and Bridges</p> <p>Cllr Fay reported that decoration of the Bilberry Centre had been completed and the appearance is much improved, Councillors were pleased with the result. It is not known if the coach house will also be decorated, Cllr Fay to investigate.</p> <p>Councillors discussed the road closure at Bittel Road and the letter of complaint received regarding lack of publicity for this on the Parish Council's website. It was noted that this is now open to pedestrians. Councillors agreed that the website needs to be updated more frequently but that the road closure had been well advertised by notices place at the location. Clerk to respond to email.</p> <p>Councillors discussed standing water at the junction of Oakfield Drive and Shadow Drive and noted there was no drain there for water to run away. Clerk to investigate and report to WCC if necessary.</p> <p>Councillors requested that the lengthsman be asked to address the following issues:</p> <ul style="list-style-type: none"> - Cleaning of benches on the bank near the Xmas tree - Cleaning or repainting of the 'Groveley Lane' sign opposite Chestnut Drive - Investigate muddy areas in the dip and under the bridge on Cofton Church Lane <p>The Clerk reported on outstanding street light faults and their status. Cllr Fay reported additional light failures and will submit a list to the Clerk. The replacement of the post outside 54 Ashmead Drive is awaiting the quote, Cllr Fay indicated that the cost will be approximately 4% more than for a similar post supplied in the past. Councillors agreed this was a reasonable cost increase, Cllr Fay to chase the quote. Clerk to investigate if an insurance claim could be made against the cost.</p>	<p>Cllr Fay</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Fay</p> <p>Cllr Fay Clerk</p>

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010.6/17	Cllr Webb asked if the missing Oakfield Drive and Parsonage Drive street signs could be ordered, Clerk to investigate.	Clerk
010.7/17	Councillors asked if copies of the electoral roll could be ordered for each Councillor.	Clerk
011/17	Environment	
011.1/17	Cllr Westbury reported there will be 4 members of the Myhill Field Play Area working party, a meeting is to be held in the next 2 weeks. Cllr Webb indicated that a sum of £25,000 had been set aside for improvements and asked that at least 3 quotes be obtained.	Cllr Westbury
011.2/17	Cllr Westbury reported that the planters had been planted up and more would be added in the spring.	Clerk
011.3/17	The Tesco Bags of Help grant application is outstanding – Clerk to progress.	Clerk
011.4/17	Councillors discussed the request for repair of the gate at the allotments and agreed that a repair or replacement was not worth the cost. Cllrs Webb and Duncan to visit the allotments to see if any other repairs would be worthwhile. Cllr Duncan to speak to Martin Linforth.	Cllrs Duncan / Webb
011.5/17	The Clerk reported that allotment rentals are due, Councillors agreed to increase the cost of rentals to £20 (large allotment) and £13 (small allotment), proposed by Cllr Fay, seconded by Cllr Westbury with all in favour. Clerk to process renewals.	Clerk
012/17	Planning	
012.1/17	Cllr Duncan circulated application 16/1193 for a side and rear extension at 47 Middle Drive, Councillors agreed they had no objection to this application.	Clerk
012.2/17	Cllr Duncan reported on the application 16/1087 for 185 houses at the South End of the Longbridge site. Councillors agreed they have no objections but Cllr Duncan asked for consideration of improved levels of security in the new houses, he supplied wording to be submitted to BDC.	Clerk
012.3/17	Cllr Duncan reported on the application 16/1085, outline application for 150 houses at the North End, plus full application for the New Village Hall. He reported that some objections had been received from residents regarding the New Village Hall location and car parking facilities. Councillors discussed the application at length, Councillor Duncan to remind Richard Hickman at St Modwen that a reply to his previous letter is outstanding, response from the Council is deferred to the next meeting.	Cllr Duncan

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<p>014/17</p>	<p>Correspondence Received</p> <p>The Clerk reported he had received paper copies of questionnaire for responses to the local transport plan, Councillors to contact the clerk if they need a copy.</p>																																								
<p>015/17</p>	<p>AOB</p> <p>There was no AOB.</p>																																								
<p>016/17</p>	<p>Date of Next Meeting</p> <p>The meeting ended at 9.30pm/ Next Parish Council meeting was agreed as Monday 20th February at 7.30pm.</p>																																								