



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 20th November 2017, at 7:30pm in Cofton Hackett Village Hall, Barnt Green Road.

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** to receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** to approve the minutes of the Parish Council meeting held on 16th October 2017 and to sign them as a true record.
7. **Chairman's Report:** Cllr Deeming to report
 - 7.1. Request for filming of PC meeting
8. **Community Services:**
 - 8.1. Update on Xmas Party Arrangements- Cllr Birch
 - 8.2. Update on Smartwater Initiative – Cllr Duncan
9. **Communications:** Cllr Westbury to report.
10. **Highways and Bridges:** Cllr Fay to report.
 - 10.1. Lengthsman Update – Cllr Fay
 - 10.2. Update on Replacement Street Signs – Cllr Fay
 - 10.3. Update on Replacement Lamp Post, Rear of Oak Tree Pub – Clerk / Cllr Fay
 - 10.4. Street Lighting Update – Clerk
11. **Environment:** Cllr Birch to report
 - 11.1. Update on Myhill Field Refurbishment – Cllr Westbury
 - 11.2. Update on theft of gardening equipment – Cllr Deeming
 - 11.3. Discuss and agree Reallocation of allotment plot - Clerk
 - 11.4. Discuss kissing gate, North Worcestershire Path / Lickey Hills
12. **Planning:** Cllr Duncan to report

- 13. **Finance and General Purposes: Cllr Webb to report:**
 - 13.1. Consideration of Budget Position for 2017/18
 - 13.2. Discuss and agree Document Retention Policy
 - 13.3. **Bills for Payment:** a list of the bills to be paid will be circulated

- 14. **Correspondence Received – Clerk to Report**
 - 14.1. Consider request for grant from Cofton Church

- 15. **Date and Time of next Parish Council Meeting:** Monday 18th December at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road.
 - 15.1. Agree Date of December 2018 Meeting - All

Clerk to the Parish Council 13th November 2017