



## Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW  
Email: [coftonhackett@hotmail.co.uk](mailto:coftonhackett@hotmail.co.uk) Tel: 07496 979153  
Website: [coftonhackettpc.org](http://coftonhackettpc.org)

Members are duly summoned to attend the meeting of Cofton Hackett Parish Council  
**Monday 21<sup>st</sup> May 2018, at 7:30pm, to include AGM** in Cofton Hackett Village Hall, Barnt  
Green Road.

**The meeting is open to all members of the public and the press.**

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

### AGENDA

1. **Election of Chair and Vice-Chair and signing of Declaration of Acceptance of Office.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
4. **Dispensations: having declared an interest members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
5. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
6. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
7. **Previous Minutes:** To approve the minutes of the Parish Council meeting held on 16<sup>th</sup> April 2018 and to sign them as a true record.
8. **Chairman's Report:** Chair to report.
9. **Finance and General Purposes: Cllr Slack to report:**
  - 9.1. Update on implications of GDPR (General Data Protection Regulations) – Clerk
  - 9.2. To raise a cheque for Thomas Horton LLP for £1,500 in payment for work to be done re the new Village Hall towards the establishment of the CIO and for the transfer of the lease from St Modwen to the CIO.
  - 9.3. To approve expenditure up to a maximum of £100 to cover the cost of summer planting for the five existing tubs at the four gateway signs and on East Works Drive – Cllr Westbury
  - 9.4. **Bills for Payment:** a list of the bills to be paid will be circulated
10. **Community Services:**
  - 10.1. Update on Smartwater Initiative and Availability – Cllr Duncan
  - 10.2. Old Village Hall Refurb Specification – Cllr Webb
11. **Communications:** Cllr Westbury to report.
12. **Highways and Bridges:** Cllr Fay to report.
  - 12.1. Update on gas pipe works in Middle Drive and other areas – Cllr Fay
  - 12.2. Update on discussions with Cllr McDonald or Richard Clewer regarding access

restrictions in Ten Ashes Lane – Cllr Fay

12.3. To agree quote for repair work on bus shelter roof on Groveley Lane – Cllr Fay / Clerk

12.4. Update on replacement lamp post in Ten Ashes Lane – Clerk/ Cllr Fay

12.5. Update on grass verges remedial work – Cllr Fay

13. **Environment:** Cllr Pattison to report

13.1. Update on progress of new metal storage shed at the allotments – Cllr Webb / Pattison

13.2. To discuss progress on request for TPO at the Grove – Clerk

**14. Planning: Cllr Duncan to Report**

**15. Correspondence Received** – Clerk to Report

**16. Date and Time of next Parish Council Meeting:** Monday 18<sup>th</sup> June 2018 at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council ..... 14<sup>th</sup> May 2018