



# Cofton Hackett Parish Council

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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council  
**Monday 22<sup>nd</sup> October 2018, at 7:30pm** in Cofton Hackett Village Hall, Barnt Green Road.

**The meeting is open to all members of the public and the press.**

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

## AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
  - 5.1. **Peter Morris, TWM Traffic Control Systems** – Speed activated sign demonstration.  
(to be confirmed)
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 17<sup>th</sup> September 2018, and the minutes of the Extraordinary Meeting held on 25<sup>th</sup> September 2018 and to sign them as a true record.
7. **Chairman's Report: Cllr Westbury to report.**
8. **Finance and General Purposes: Cllr Slack to report:**
  - 8.1. To discuss and agree 2019-2020 budget.
  - 8.2. To agree and ratify draft Risk Assessment document
  - 8.3. Update on purchase of Adobe convertor software
  - 8.4. **Bills for Payment:** a list of the bills to be paid will be circulated
9. **Community Services:**
  - 9.1. To consider and agree transfer of freehold of New Village Hall to the Parish Council or an appropriate body.
  - 9.2. To consider Old Village Hall Refurb estimate – Cllr Webb / All
  - 9.3. Update on purchase of Smartwater kits – Clerk
10. **Communications: Cllr Fryer to report:**
  - 10.1. Update on new email addresses (Clerk / All)
11. **Highways and Environment: Cllr Pattison to report.**
  - 11.1. To consider quotes for Rose Hill Island pruning and agree preferred contractor
  - 11.2. Update on bus shelter roof repair– Clerk / Cllr Pattison
  - 11.3. Update on replacement lamp post in Ten Ashes Lane – Clerk
  - 11.4. Update on faulty lamp posts, Oakfield Drive - Clerk

11.5. Update on moving of two planters (Rose Hill and Groveley Lane) due to continuing theft of plants.

11.6. Report on monthly play area inspection – Cllr Pattison

**12. Planning: Cllr Duncan to Report**

13. **Correspondence Received** – Clerk to Report

14. **Date and Time of next Parish Council Meeting:** Monday 19<sup>th</sup> November 2018 at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council ..... 3<sup>rd</sup> October 2018