



Cofton Hackett Parish Council

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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 19th November 2018, at 7:30pm in Cofton Hackett Village Hall, Barnt Green Road.

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
 - 5.1. Introduction to Gary Haynes, possible new Lengthsman
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 22nd October 2018 and to sign them as a true record.
7. **Chairman's Report: Cllr Pattison to report in Cllr Westbury's absence.**
8. **Community Services:**
 - 8.1. To report on status of New Village Hall and meetings with St Modwen and Horton's – Cllr Slack / Pattison
 - 8.2. To consider funding of vehicle electric charging points at the New Village Hall – Cllr Slack
 - 8.3. To agree Xmas Lunch arrangements – invitations, lifts etc.
 - 8.4. To consider Old Village Hall Refurb estimate – Cllr Webb / All
 - 8.5. Update on purchase of Smartwater kits – Clerk
 - 8.6. To discuss request for donations to Parish Carol Services
9. **Communications: Cllr Fryer to report:**
 - 9.1. Update on new email addresses (Clerk / All)
 - 9.2. Update on newsletter items
10. **Highways and Environment:** Cllr Pattison to report.
 - 10.1. To consider purchase of TWM Traffic systems speed signs – how many (if at all) and their positioning.
 - 10.2. Update on filling of grit bins - Clerk
 - 10.3. Update on replacement lamp post in Ten Ashes Lane – Clerk
 - 10.4. Update on faulty lamp posts, Oakfield Drive - Clerk
 - 10.5. Update on moving of two planters (Rose Hill and Groveley Lane) due to continuing

theft of plants.

- 10.6. Update on repairs to The Stocken – Clerk
- 10.7. Update on potential access to the Old Sewage Works site – Cllr Pattison / Webb
- 10.8. Update on identification of trees in PC ownership – Clerk
- 10.9. To discuss acquisition of additional dog bins – Cllr Webb
- 10.10. Report on monthly play area inspection – Cllr Pattison

11. Planning: Cllr Duncan to Report

12. Finance and General Purposes: Cllr Slack to report:

- 12.1. To discuss 2019-2020 budget items.
- 12.2. To ratify and approve the Risk Assessment document – Cllr Slack
- 12.3. Update on status of Unity Trust Bank Account
- 12.4. Update on purchase of Adobe convertor software
- 12.5. **Bills for Payment:** a list of the bills to be paid will be circulated

13. Correspondence Received – Clerk to Report

14. Confidential Item – Potential increase in staff costs (Clerk to leave room).

15. Date and Time of next Parish Council Meeting: Monday 10th December 2018 at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council 3rd October 2018