



## Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW  
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council  
**Monday 18<sup>th</sup> March 2019, at 7:30pm** in Cofton Hackett Village Hall, Barnt Green Road.

**The meeting is open to all members of the public and the press.**

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

### AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 18<sup>th</sup> February 2019 and to sign them as a true record.
7. **Chairman's Report:** Cllr Westbury to report:
  - 7.1. Library consultation update
  - 7.2. Update on 2019 Parish Council Elections
8. **Finance and General Purposes:** Cllr Slack to report:
  - 8.1. Asset review working party update – Cllr Slack / Clerk
  - 8.2. To agree and approve revised Financial Regulations document
  - 8.3. To agree and approve Standing Orders document
  - 8.4. Update on legal agreements for transfer and purchase of New Village Hall – Cllr Pattison / Slack
  - 8.5. Update on legal agreements for lease of New Village Hall (Cllr Pattison)
  - 8.6. To discuss and agree payment of infrastructure costs for New Village Hall (Cllr Slack)
  - 8.7. Status of consolidation of bank accounts to Unity Trust Bank – Clerk
  - 8.8. Discuss and agree selection of Savings Account – Clerk
  - 8.9. Report on meeting with Mission Hall tenant and discuss renewal of lease - All
  - 8.10. **Bills for Payment:** A list of the bills to be paid will be circulated
9. **Highways and Environment:** Cllr Pattison to report.
  - 9.1. Lengthsman Report – Clerk
  - 9.2. To discuss performance of lengthsman and renewal of contract for 2019/20
  - 9.3. Street lighting report - Clerk
  - 9.4. Report on status of proposal for access to the Old Sewage Works – Cllr Pattison

- 9.5. Discuss request for laminated sign for footpath CH521 – Cllr Pattison
- 9.6. Discuss request for evidence of ownership at Muriel’s Marsh – Cllr Slack
- 9.7. Discuss quotes for grass cutting contract and agree approved contractor for 2019/20
- 9.8. Update on identification of land in PC ownership – Clerk / Cllrs Slack and Pattison
- 9.9. Investigations for speed calming, Barnt Green Road – Cllrs Pattison / Duncan
- 9.10. Report on monthly play area inspection – Cllr Pattison

**10. Community Services:**

- 10.1. To consider Old Village Hall Refurb estimate and possible grant – Cllrs Deeming
- 10.2. To consider and agree possible recognition for Parish litter picker – Cllr Duncan
- 10.3. To agree possible dates for rollout of first batch of Smartwater kits – Clerk / All
- 10.4. To discuss and agree policy for requests for memorials - All
- 10.5. Status on potential suppliers for Christmas Decorations 2019 onwards - Clerk

**11. Planning:** Cllr Duncan to Report:

**12. Communications:** Cllr Fryer to report:

- 12.1. Newsletter update and items received

**13. Correspondence Received – Clerk to Report**

**14. Date and Time of next Parish Council Meeting:** Monday 15<sup>th</sup> April 2019 at 7.30pm,  
Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council ..... 11<sup>th</sup> March 2019