



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
Email: clerk@coftonhackettpc.org Tel: 07496 979153
Website: coftonhackettpc.org

Members are duly summoned to attend the Annual General Meeting of Cofton Hackett Parish Council

Monday 13th May 2019, at 7:30pm in Cofton Hackett Village Hall, Barnt Green Road.

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Election of Chair and Vice-Chair and signing of Declaration of Acceptance of Office.**
2. **Apologies:** To receive apologies and to approve reasons for absence.
3. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
4. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
5. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
6. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
7. **Previous Minutes:** To approve the minutes of the Parish Council held on 15th April 2019 and to sign them as a true record.
8. **Chairman's Report:** New Chair to report
 - 8.1. To agree appointment of Committees.
 - 8.2. To agree arrangements for Parish Assembly on 20th May.
9. **Highways and Environment:**
 - 9.1. Lengthsman Report – Clerk
 - 9.2. Street lighting report, to include update on post 56 Oakfield Drive, Post 5 Cofton Church Lane and Post 44 Ashmead Drive – Clerk
 - 9.3. Update on status of access to Old Sewage Works site – Cllr Pattison
 - 9.4. To discuss and agree actions regarding the gate at the Stocken – All
 - 9.5. Update on identification of land in PC ownership – Clerk / Cllrs Slack and Pattison
 - 9.6. Status on litter bin relocation - Clerk
 - 9.7. To agree actions resulting from annual ROSPA Play Area inspection - Clerk
 - 9.8. Report on monthly play area inspection – Cllr Pattison
10. **Planning:**
11. **Finance and General Purposes:**
 - 11.1. Asset review working party update – Cllr Slack / Clerk
 - 11.2. Update on renewal of lease at Mission Hall - All
 - 11.3. Status of consolidation of bank accounts to Unity Trust Bank – Clerk

11.4. Discuss selection of Savings Account – Clerk

11.5. **Bills for Payment:** A list of the bills to be paid will be circulated

12. Community Services:

12.1. Update on supply of full copy of old Village Hall lease – Cllr Webb

12.2. Update on status of old Village Hall refurb quotes – Cllr Deeming

12.3. Update on preparation of lease for new Village Hall – Cllr Pattison

12.4. Update on recognition for Parish litter picker – Clerk

12.5. Discuss Bromsgrove New Homes Bonus Grants – Cllr Slack

12.6. To agree possible dates for rollout of first batch of Smartwater kits – Clerk / All

12.7. To discuss and agree policy for requests for memorials - All

13. Communications:

13.1. Newsletter update.

14. Correspondence Received – Clerk to Report

15. Date and Time of next Parish Council Meeting: Monday 17th June 2019 at 7.30pm,
Cofton Hackett Village Hall, Barnt Green Road.

Clerk to the Parish Council 8th May 2019