



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 15th July 2019, at 7:30pm in Cofton Hackett Village Hall, Barnt Green Road.

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 17th June 2019 and to sign them as a true record.
7. **Chairman's Report:** Cllr Westbury to report:
8. **Highways and Environment:** Cllr Pattison to report.
 - 8.1. Lengthsman Report – Clerk
 - 8.2. Street lighting report – Clerk
 - 8.3. Update on cleaning of bus shelter at Groveley Lane – Cllr Fay
 - 8.4. Discuss state of grass verges at entrance to East Works Drive – Cllr Pattison
 - 8.5. Report on status of proposal for access to the Old Sewage Works – Cllr Pattison
 - 8.6. Update on ownership of Cofton Gardens access point and any covenants – Cllr Webb
 - 8.7. Update on identification of land in PC ownership – Clerk / Cllrs Slack and Pattison
 - 8.8. Discuss estate agents' signs outside Cofton Village Hall – Cllr Pattison
 - 8.9. Report on monthly play area inspection – Cllr Pattison
9. **Finance and General Purposes:** Cllr Slack to report:
 - 9.1. Advise on quotes for refurb of Cofton Hackett Village Hall – Cllr Deeming
 - 9.2. Feedback on internal audit report - Clerk
 - 9.3. Discuss and agree arrangements for bill payments during August – Cllr Slack
 - 9.4. **Bills for Payment:** A list of the bills to be paid will be circulated

10. Community Services:

- 10.1. To agree lease for (new) Cofton Village Hall and procedure for signing.
- 10.2. Transparency regarding Parish Council Agreements –Cllr Slack
- 10.3. Discuss and agree approach regarding lease for Cofton Hackett Village Hall – Cllr Slack

11. Planning:

- 11.1. Applications within Cofton Hackett Settlement – Cllrs Fay and Webb
- 11.2. Applications on New Development – Cllr Pattison
- 11.3. Applications within the Green Belt – Cllr Slack

12. Communications: Cllr Westbury to report:

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting - All

15. Closed session – Clerk’s Appraisal

16. Date and Time of next Parish Council Meeting: Monday 16th September 2019 at 7.30pm, Cofton Hackett Village Hall, Barnt Green Road (**or Cofton Village Hall**)

Clerk to the Parish Council 9th July 2019