



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 16th September 2019, at 7:30pm in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 15th July 2019, and of the extraordinary meeting on the 19th August and to sign them as a true record.
7. **Chairman's Report:** Cllr Westbury to report:
 - 7.1. To discuss the setting up of a working group to examine the Council's Code of Conduct for Councillors, to ensure that it is robust and gives Councillors an appropriate level of guidance, particularly when communicating with outside bodies and organisations.
8. **Community Services:**
 - 8.1. Discuss proposal to achieve compliance with the Cofton Hackett Village Hall lease by end of December 2019 - Cllr Deeming
 - 8.2. Discuss quotes for refurb of Cofton Hackett Village Hall – Cllrs Slack / Deeming
 - 8.3. Discuss request for funding towards clearance of overgrown vegetation at Cofton Hackett Village Hall – Cllr Webb
 - 8.4. Discuss request for funding to assist Cofton Village Hall CIO to equip new hall – Cllr Slack
9. **Highways and Environment:**
 - 9.1. Lengthsman Report – Clerk
 - 9.2. Street lighting report – Clerk
 - 9.3. Update on cleaning of bus shelter at Groveley Lane – Cllr Fay
 - 9.4. Discuss letter received regarding hedge trimming – Cllr Deeming
 - 9.5. Update on ownership of Cofton Gardens access point and any covenants – Cllr Webb
 - 9.6. Report on monthly play area inspection – Clerk

10. Finance and General Purposes: Cllr Slack to report:

- 10.1. Advise on quotes for refurb of Cofton Hackett Village Hall – Cllr Deeming
- 10.2. Feedback on external audit report – Clerk
- 10.3. To consider quotes and agree insurance provider from October 2019 – Clerk
- 10.4. To review and agree revised Risk Assessment
- 10.5. Update on Parish Council email addresses – Cllrs Fay / Deeming / Cook
- 10.6. **Bills for Payment:** A list of the bills to be paid will be circulated

11. Planning:

- 11.1. Discuss public meeting regarding Care Home development at Clark’s Site – Cllr Deeming
- 11.2. To discuss and agree responses to applications received:
 - Application 19/01058, amendment and resubmission of 19/00267, 15 Reservoir Rd – Cllrs Webb / Fay
 - Application 19/00990, single storey side and rear extension, 31, Kendal End Road- Cllr Slack
 - Application 19/01087, Demolition of existing dwelling and erection of 3 new dwellings, 119 Barnt Green Road – Cllrs Webb / Fay

11. Communications: Cllr Westbury to report:

12. Correspondence Received – Clerk to Report

13. Items for discussion at next meeting – All

14. To agree date of December Parish Council meeting.

15. Date and Time of next Parish Council Meeting: Monday 21st October 2019 at 7.30pm, Cofton Village Hall, Village Hall Way, B45 8PD

Clerk to the Parish Council 9th September 2019