



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 18th November 2019, at 7:30pm in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 21st October 2019 and to sign them as a true record.
7. **Chairman's Report:** Cllr Westbury's to report
8. **Highways and Environment:**
 - 8.1. Lengthsman report – Clerk
 - 8.2. Street lighting report – Clerk
 - 8.3. To report on status of water run-off from the new path onto Cofton Church Lane – Cllr Pattison / Deeming
 - 8.4. Report on monthly play area inspection – Cllr Pattison
9. **Finance and General Purposes:**
 - 9.1. Discuss tenancy of Mission Hall and propose way forward - All
 - 9.2. Update on section 106 monies due to be received this year - Clerk
 - 9.3. To discuss budget for 2010 / 2021
 - 9.4. To review and agree revised Risk Assessment – All
 - 9.5. To review and agree proposed Code of Conduct and sign undertakings of compliance – Clerk / All
 - 9.6. Update on status of PC email addresses and decide way forward – Cllrs Fay / Deeming / Cook
 - 9.7. **Bills for Payment:** A list of the bills will be circulated for approval.
10. **Community Services:**
 - 10.1. Update on proposal to achieve compliance with the Cofton Hackett Village Hall lease

by end of December 2019 - Cllr Webb

- 10.2. To report on public meeting with Mainstay & St Modwen re the management fees for the Cofton Fields Estate – Cllr Pattison
- 10.3. Update on progress of access to Old Sewage Works allotment site – Cllr Pattison
- 10.4. To discuss quotes received for tree pruning on Myhill field allotments and agree preferred contractor – Clerk / Cllr Pattison
- 10.5. To discuss community event for Christmas 2019 and the Parish Council's contribution- Cllr Fryer / All
- 10.6. Discuss potential adoption of phone box on Groveley Lane and its possible uses - All

11. Planning:

- 11.1. To update on application decisions since last meeting - Clerk
- 11.2. To discuss and agree PC's response to applications received:
 - 11.2.1 19/01395/FUL – Temporary sales area at Longbridge East and River Arrow Development Site – Cllrs Pattison / Fryer

12. Communications: Cllr Fryer to report:

- 12.2. Newsletter Status

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting – All

15. Date and Time of next Parish Council Meeting: Monday 9th December 2019 at 7.30pm, Cofton Village Hall, Village Hall Way, B45 8PD

Clerk to the Parish Council

8th November 2019