



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 9th December 2019, at 7:30pm in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 18th November 2019 and to sign them as a true record.
7. **Chairman's Report:** Cllr Westbury's to report
8. **Highways and Environment:**
 - 8.1. Lengthsman report – Clerk
 - 8.2. Street lighting report – Clerk
 - 8.3. To report on status of water run-off from the new path onto Cofton Church Lane – Cllr Pattison / Deeming
 - 8.4. Report on monthly play area inspection – Cllr Pattison
 - 8.5. Report on Myhill field allotment allocations - Clerk
9. **Finance and General Purposes:**
 - 9.1. Update on Mission Hall tenancy and advertising - All
 - 9.2. Update on section 106 monies due to be received this year - Clerk
 - 9.3. To discuss budget for 2020 / 2021
 - 9.4. To review and agree proposed Co-Option Policy – Clerk / All
 - 9.5. To review and agree proposed Grant Awarding Policy – Clerk / All
 - 9.6. To agree next policy / policies to be reviewed - All
 - 9.7. Update on status of PC email addresses and decide way forward – Cllrs Fay / Deeming / Cook
 - 9.8. **Bills for Payment:** A list of the bills will be circulated for approval.

10. Community Services:

- 10.1. Report on public meeting regarding access to Old Sewage Works allotment site – Cllr Pattison
- 10.2. To discuss quotes received for tree pruning on Myhill field allotments and agree preferred contractor – Clerk / Cllr Pattison
- 10.3. To agree expenditure for notice board at Cofton Village Hall - Clerk
- 10.4. Report on potential budget costs for future Christmas lighting - Clerk

11. Planning:

- 11.1. To discuss and agree PC’s response to applications received: (None received to date)

12. Communications: Cllr Fryer to report:

- 12.2. Newsletter Status

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting – All

15. Date and Time of next Parish Council Meeting: Monday 20th January 2019 at 7.30pm, Cofton Village Hall, Village Hall Way, B45 8PD

Clerk to the Parish Council 2nd December 2019