



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW
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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council
Monday 17th February 2020, at 7:30pm in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 20th January 2020 and to sign them as a true record.
7. **Chairman's Report:** Cllr Westbury's to report.
 - 7.1. To also agree date for Annual Parish Meeting in 2020.
8. **Finance and General Purposes:**
 - 8.1. Update on new Mission Hall tenancy - Clerk
 - 8.2. Update on section 106 monies due to be received this year – Cllr Deeming
 - 8.3. To review and agree proposed Training and Development – Clerk / All
 - 8.4. To review and agree proposed Complaints Handling Policy – Clerk / All
 - 8.5. To agree next policy / policies to be reviewed – All
 - 8.6. Update on process for enabling additional signatories for Unity Trust bank account – Clerk
 - 8.7. **Bills for Payment:** A list of the bills will be circulated for approval.
9. **Highways and Environment:**
 - 9.1. Update on damage and status of repairs to Cofton Hackett Village Hall drains – Clerk
 - 9.2. Lengthsman report – Clerk
 - 9.3. Street lighting report – Clerk
 - 9.4. Status of rental demands for allotments for 2020 – Clerk
 - 9.5. Update on proposal to repair soft play surface at Myhill field play area – Clerk
 - 9.6. Report on monthly play area inspection – Cllr Pattison
 - 9.7. To agree response regarding proposed communications tower on Groevelly Lane - All
10. **Community Services:**

- 10.1. Update on proposal for access to Old Sewage Works allotment site and St Modwen's response – Clerk / Cllr Pattison
- 10.2. Update on proposed tree pruning works at Myhill Field allotment – Clerk
- 10.3. Update on new notice board at Cofton Village Hall – Clerk
- 10.4. Update on possibilities for Christmas illuminations – Cllr Pattison / Clerk

11. Planning:

11.1. To discuss and agree PC's response to applications received:

- No new applications received to date

12. Communications:

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting – All

15. Date and Time of next Parish Council Meeting: Monday 16th March 2020 at 7.30pm,
Cofton Village Hall, Village Hall Way, B45 8PD

Clerk to the Parish Council 13th January 2020