



Cofton Hackett Parish Council

# **COFTON HACKETT PARISH COUNCIL**

## **SOCIAL MEDIA POLICY**

**Reviewed and Adopted by Cofton Hackett Parish  
Council: January 20<sup>th</sup> 2020**

This policy applies to Parish Council posts on all social media.

- 1) Posts by councillors on social media should comply with the Parish Council's Code of Conduct.
- 2) All posts should be approved by the chair, or, in his/her absence by the vice-chair.
- 3) New posts should normally be posted by the Clerk.
- 4) Responses to other posts should be approved by the chair, or in his/her absence by the vice-chair.
- 5) Where posts are critical of the council the Clerk may respond by inviting the individual to the next council meeting or to a private meeting at a mutually convenient time with relevant councillors.
- 6) Where posts are likely to incite division in the community or to create offence the Clerk may contact the site administrator to request that the post be removed.

The following wording will form the basis of any posts from the Clerk:

*It is the policy of Cofton Hackett Parish Council not to respond to criticism on social media sites. A voluntary body working for the good of the community, the council invites anyone who has concerns about its policies and practices to attend the public forum at the start of each council meeting, which is the appropriate place for any concerns to be raised. The next council meeting will be at 7:30 pm on (insert date) at Cofton Village Hall. Alternatively residents can email the council at [clerk@coftonhackettpc.org](mailto:clerk@coftonhackettpc.org) to request a private meeting with the relevant councillors at a mutually convenient time. The council would respectfully request residents not to continue to engage in this thread.*