



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW

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Members are duly summoned to attend the meeting of Cofton Hackett Parish Council on **Monday 13th December 2021, at 7:30pm** in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 15th November 2021 and to sign them as a true record.
7. **Chairman's Report: Cllr Westbury to report.**
8. **Finance and General Purposes:**
 - 8.1. To agree and approve amended Financial Regulations – All
 - 8.2. To agree and approve revised and amended Risk Assessment – All
 - 8.3. To agree allotment rental rates for 2022 - All
 - 8.4. To consider Council budget for 2022/23 – Clerk will circulate draft for discussion - Clerk
 - 8.5. To consider quotes for removal of trees at the Mission Hall - All
 - 8.6. Update on survey of condition of retaining wall and bank at rear of the Mission Hall and to agree next steps – Clerk / Cllr Cook
 - 8.7. Update on current budget vs expenditure status – Clerk
 - 8.8. **Bills for Payment:** A list of bills has been circulated and will be presented for approval.
9. **Highways, Environment and Open Spaces:**
 - 9.1. Update on pruning of trees on Rose Hill Island – All
 - 9.2. Update on flooding problems at Old Sewage Works site, access to site for mini-digger via Cofton Gardens - Clerk
 - 9.3. Update on permanent access to Old Sewage Works allotment site with St Modwen agreement – Clerk / Cllr Pattison
 - 9.4. Update on balancing pond / flooding at Cofton Gardens site and meeting with North Worcs Water – Cllr Pattison
 - 9.5. Update on traffic incident and damage to railings, Rose Hill Island – Clerk

- 9.6. Update on revised bus services stopping points on Groveley Lane – Clerk
- 9.7. Report on replacement bus shelter on Groveley Lane – Clerk
- 9.8. Update on installation of new play equipment at Myhill Field – Clerk
- 9.9. To consider installation costs for CCTV at the play area - All
- 9.10. Street Lighting Report – Clerk
- 9.11. Lengthsman Report – Clerk
- 9.12. To report on monthly play area inspection – Cllr Pattison

10. Community Services:

- 10.1. Update on future of the Billberry Hill Centre – Clerk / Cllr Fay / County Cllr Kriss

11. Planning:

- 11.1. To consider responses to planning applications received:
 - 11.1.1. 21/01685/FUL – Proposed Rear Conservatory – 62 Middle Drive – Cllrs Fay / Webb
 - 11.1.2. 21/00971/FUL – Two Storey Side Extension – 91 Barnt Green Road – Cllr Fay / Webb
 - 11.1.3. 21/01345/COUPRIO – Convert Offices into 2 x 1 bed apartments – 502 Lickey Road – Cllrs Fay / Webb

12. Communications – Cllr Westbury to Report

- 12.1. Report on progress of website redevelopment – Cllr Banyard

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting – All

15. Date and Time of next Parish Council Meeting: Monday 17th January 2022 at 7.30pm, at Cofton Village Hall.

Clerk to the Parish Council

6th December 2021