



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW

Email: clerk@coftonhackettpc.org Tel: 07496 979153

Website: coftonhackettpc.org

Members are duly summoned to attend the meeting of Cofton Hackett Parish Council on **Monday 21st March 2022, at 7:30pm** in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council held on 21st February 2022 and to sign them as a true record.
7. **Chairman's Report: Cllr Westbury to report.**
8. **Finance and General Purposes:**
 - 8.1. Update on revised salary scales for Clerk, backdated to April 2021 - Clerk
 - 8.2. To consider Cofton Hackett Village Hall annual report, including accounts - All
 - 8.3. Update on survey of condition of retaining wall and bank at rear of the Mission Hall and to agree next steps – Clerk
 - 8.4. To approve Document Retention Policy (unchanged since last approved) – All
 - 8.5. To discuss and agree amendments to Social Media Policy – Clerk / Cllr Pattison
 - 8.6. Update on current budget vs expenditure status – Clerk
 - 8.7. **Bills for Payment:** A list of bills has been circulated and will be presented for approval.
9. **Highways, Environment and Open Spaces:**
 - 9.1. Consider estimate for pruning of overgrown tree at Old Sewage Works allotment site - All
 - 9.2. Update on pruning of trees at the play area – All
 - 9.3. Advise on results of annual ROSPA inspection of the play area – Clerk / Cllr Pattison
 - 9.4. Update on flooding problems at Old Sewage Works site, access to site for mini-digger via Cofton Gardens - Clerk
 - 9.5. Update on permanent access to Old Sewage Works allotment site with St Modwen agreement – Clerk / Cllr Pattison
 - 9.6. Update on balancing pond / flooding at Cofton Gardens site, incl response (if any) from North Worcs Water – Cllr Pattison

- 9.7. Update on repair of railings at Rose Hill Island – Clerk
- 9.8. Update on revised bus services stopping points on Groveley Lane – Clerk
- 9.9. Street Lighting Report – Clerk
- 9.10. To discuss and agree lengthsman contract for 2022/23, report on revised allowance from Worcestershire County Council – Clerk / All
- 9.11. Lengthsman Report – Clerk
- 9.12. To report on monthly play area inspection – Cllr Pattison / McGarry

10. Community Services:

- 10.1. Update on future of the Billberry Hill Centre, report on public meeting, consider and agree PC response to BCC consultation period – Cllr Deeming / Clerk
- 10.2. To discuss possible award of grant to Cofton Village Hall to support events to celebrate the Queen’s Jubilee in June – Cllr Westbury / All

11. Planning:

- 11.1. To consider responses to planning applications received:
 - 11.1.1. 22/00225/FUL – Proposed two-storey side extension with double garage and additional bedroom – 2 Lickey Coppice – Cllrs Fay / Webb
 - 11.1.2. 22/00281/FUL – Proposed garage conversion – 9 The Grove – Cllrs Fay / Webb
 - 11.1.3. 22/00294/FUL – Single storey extension to create wraparound – Cllrs Fay / Webb
- 11.2. Report on application decisions determined since last meeting - Clerk

12. Communications – Cllr Westbury to Report

- 12.1. Report on progress of website redevelopment – Cllr Banyard
- 12.2. Report back on status of PC email system and Councillor access - All

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting – All

15. Date and Time of next Parish Council Meeting: Monday 11th April 2022 at 7.30pm, at Cofton Village Hall.

Clerk to the Parish Council

14th March 2022