



Cofton Hackett Parish Council

Clerk to the Council: Andrew Billau, 20 Mount Road, Fairfield, Bromsgrove, B61 9LW

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Members are duly summoned to attend the Meeting of Cofton Hackett Parish Council on **Monday 21st November 2022, at 7:30pm** in Cofton Village Hall, Village Hall Way, B45 8PD

The meeting is open to all members of the public and the press.

Residents of Cofton Hackett Civil Parish can address the meeting if required during item 4.

AGENDA

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. Councillors are reminded of the need to update their register of interests.
3. **Dispensations: having declared an interest, members may apply for a dispensation if wishing to stay in the meeting to speak / speak and vote.** The dispensation must be in writing and delivered to the Clerk in advance of the meeting.
4. **Public Forum:** At the discretion of the Chairman members of the public are invited to give their views and/or question the Parish Council on issues on this Agenda, or raise issues for future consideration before the start of the Parish Council Meeting.
5. **Reports:** To receive reports from Outside Bodies and/or the County Councillor.
6. **Previous Minutes:** To approve the minutes of the Parish Council meeting held on 17th October 2022 and to sign them as a true record.
7. **Chairman's Report: Chairman to report.**
8. **Highways, Environment and Open Spaces:**
 - 8.1. To agree agenda, process and communications strategy for Traffic Safety Public Meeting to be held on 9th January 2023 - All
 - 8.2. Update on damage to railings at Rose Hill Island (two incidents), insurance claims and repair - Clerk
 - 8.3. Update on insurance claim for demolished bus shelter on Groveley Lane and to agree whether to rebuild / replace – Clerk / All
 - 8.4. Update on permanent access to Old Sewage Works allotment site with St Modwen agreement – Clerk / Cllr Pattison
 - 8.5. Update on working party to manage the creation of new allotment plots at the Old Sewage Works Site – Clerk
 - 8.6. Update on autumn cut-back of vegetation on Rose Hill island – Clerk
 - 8.7. To discuss highways to-do list, lengthsman and other responsibilities – All
 - 8.8. Street Lighting Report – Clerk
 - 8.9. Lengthsman Report – Clerk
 - 8.10. To report on monthly play area inspection – Cllr Pattison / McGarry
9. **Finance and General Purposes:**
 - 9.1. To report on potential eligibility for grants – Cllr Banyard
 - 9.2. To agree way forward on Mission Hall at end of existing tenancy - All

- 9.3. To agree individual Councillor email addresses and publication on website / noticeboards – All
- 9.4. Update on current budget vs expenditure status – Clerk
- 9.5. To present first draft budget for financial year 2023/24 - Clerk
- 9.6. **Bills for Payment:** A list of bills has been circulated and will be presented for approval.

10. Community Services:

- 10.1. To report on installation of Christmas tree lights at Rose Hill island - Clerk
- 10.2. Discuss request for grant for permanent Christmas tree in Village Hall grounds - All

11. Planning:

- 11.1. To consider responses to planning applications received:
 - 11.1.1. 22/01320/FUL – Proposed extension to existing garage to create annex – 28 Cofton Church Lane – Cllr Slack
 - 11.1.2. 22/01421/FUL – Single storey side and rear extension with detached garage – 74 Ashmead Drive – Cllrs Fay / Webb
- 11.2. To advise on appeal notification for 21/01730/FUL – First floor side extension - 15 Cofton Lake Road - Clerk
- 11.3. To report on decisions for relevant planning applications determined since last meeting - Clerk

12. Communications – Cllr Westbury to Report

- 12.1. Report on progress of new website – Cllr Banyard / Clerk
- 12.2. Discuss Councillor communications and responses to Clerk – Cllr Westbury

13. Correspondence Received – Clerk to Report

14. Items for discussion at next meeting – All

15. Date and Time of next Parish Council Meeting: Monday 19th December 2022 at 7.30pm, at Cofton Village Hall.

Clerk to the Parish Council

15th November 2022